

Student Feedback - Action Taken Report (Academic Year 2021-22)

Zakir Husain Delhi College (Evening) is dedicated to the development of its student body to empower them to contribute meaningfully to societal progress. The college provides a wide array of undergraduate programs, such as B.A. (Hons.), B.Com. (Hons.), B.A. (Prog.), and B.Com. (Prog.). In its pursuit of excellence, the college values feedback from its students to enhance its educational offerings. To gather this valuable input, a detailed feedback form was distributed to the student body. Upon receiving the responses, a Feedback Committee meticulously compiled and analyzed the feedback. The institution prioritizes understanding the concerns and suggestions put forth by its students. Acknowledging the significance of student feedback, the college took proactive steps to address the issues raised. Remedial actions were implemented to align the college's practices with the students' requirements and expectations. By actively involving students in the feedback process, Zakir Husain Delhi College (Evening) demonstrates its commitment to continuous improvement and student-centric development.



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Observations/Recommendations/Action Taken

S. No.	Indicators/ Variables	Observations/ Recommendations/Action Taken
	Fairness in evaluating student performance and awarding grades	The evaluation processes at the college are well-received by students who express satisfaction with the fairness of the procedures in place. Faculty members engage in dedicated sessions with students to discuss their performance and grades across various internal assessment components. Students are provided with the opportunity to address any grievances they may have regarding their grades directly with the relevant faculty. This open line of communication allows for transparency and fairness in the evaluation process. The college takes steps to ensure transparency in the grading system by publishing a list of awarded grades on the student notice board. This practice enables students to review their grades and identify any discrepancies, especially in cases of typographical errors. Before the submission of grades to the university for inclusion in official transcripts, students are required to endorse the final award list of internal assessment marks. This step ensures that students have reviewed and accepted the grades assigned to them. At the university level, students have the option to request rechecking and reevaluation of their answer scripts if they are dissatisfied with the grades they have been awarded. This process allows for a thorough review of the evaluation to address any concerns raised by students. Both the college and the university maintain robust and transparent grievance redressal mechanisms to ensure equity in evaluating student performance and assigning grades. These mechanisms are in place to address any issues or discrepancies that may arise during the evaluation process, further promoting fairness and transparency in academic assessment.
2	Availability of reading Material (Library/ Internet/ Others)	Students demonstrate a high level of satisfaction with the availability of reading materials, a sentiment attributed to the extensive collection housed within the college library. This collection encompasses a diverse range of resources, including both offline and online materials, catering to the varying preferences and needs of the student body. The faculty members play a crucial role in ensuring the



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		accessibility of reading materials by actively curating reading lists for courses and compilation of study materials. To further bolster the resources available at the library, each department receives designated funds for the acquisition of books and journals. This allocation enables departments to tailor their collections to align with the specific academic requirements and research interests of their faculty and students. A designated department library representative serves as a central point of contact for gathering suggestions and feedback related to department- specific acquisitions. This individual plays a pivotal role in ensuring that the department's unique needs are addressed and that the library's collection remains relevant and up-to- date. Regular meetings involving students, faculty members, library staff, and department representatives are convened to facilitate ongoing discussions on reading materials. These collaborative efforts aim to ensure that the resources remain easily accessible, particularly those pertinent to prescribed coursework. By fostering a culture of open communication and feedback exchange, the college library strives to continuously enhance its offerings. In a bid to augment its collection and provide students with a broader array of resources, the college library has forged a strategic partnership with the Delhi University Library System. This collaboration serves to enrich the library's holdings and broaden the academic horizons of students through access to a wider range of materials.
3	Scope for use of innovative teaching methods (Group discussion, field exercises, role plays, use of audio-visual aids, student seminar etc.)	Students exhibit a high level of satisfaction with the teaching methods implemented by the faculty members. College educators are actively engaged in incorporating innovative teaching approaches to enhance the learning experience of their students. These methodologies include group discussions, field exercises, role-playing activities, and the integration of audio-visual aids within the classroom setting. College faculty members are dedicated to utilizing various innovative teaching methodologies to cater to the diverse learning styles of their students. By incorporating group discussions, students are encouraged to actively participate in sharing ideas and perspectives, fostering a collaborative learning environment. Field exercises enable students to apply theoretical knowledge in



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		real-world scenarios, enhancing their practical skills. The use of role-playing activities allows students to immerse themselves in simulated situations, promoting critical thinking and problem-solving skills. Additionally, the integration of audio-visual aids such as videos, presentations, and multimedia resources helps in reinforcing key concepts and making learning more engaging and interactive. Several departments within the college regularly organize student seminars where students can showcase their research, projects, and ideas, fostering a culture of academic exploration and knowledge sharing. Moreover, the college administration actively supports and nominates faculty members to participate in various refresher courses, training programs, and faculty development initiatives focused on innovative pedagogical approaches. Overall, the collaborative efforts of college educators in implementing diverse and innovative teaching methodologies have significantly contributed to the overall satisfaction of students with their learning experience. By fostering a dynamic and engaging learning environment, the faculty members have been successful in nurturing the academic growth and development of the student body.
4	Initiative taken in formulating topics / tests / assignments / examinations / seminars and projects	The academic assessment procedures at the college have received positive feedback from students. The Academic Supervisory Committee plays a crucial role in providing guidelines for test and assignment procedures, as well as the submission of internal marks. The Academic Supervisory Committee consistently issues guidelines related to test and assignment procedures. Guidelines are also provided for the submission of internal marks by faculty members. Faculty members organize various activities within the classroom to enhance the learning experience for students. Each department hosts annual seminars, conferences, and workshops to encourage active student participation in academic discussions. Students are motivated to undertake and submit projects as part of their academic curriculum. The University of Delhi conducts centralized examinations at the end of each semester to evaluate students' understanding of the coursework. The college's academic assessment procedures, supported by the Academic Supervisory Committee, faculty members,



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		departmental initiatives, and centralized examinations by the University of Delhi, contribute to a comprehensive and enriching academic experience for students.
5	Accessibility and availability of the teacher in the department for academic consultations	Students expressed contentment with the availability and engagement of teachers for academic discussions. The college faculty members routinely conduct tutorials to tackle and explain students' questions related to the syllabus. Additionally, a mentorship initiative is in place at the college, assigning each student a faculty mentor for consistent mentoring sessions. Through this framework, students have the opportunity to openly converse about academic and personal issues, as well as receive advice and support from their designated faculty mentor.
6	Course content (in terms of adequacy, recent advancements and clarity) and learning value (in terms of knowledge, concepts, skills building, analytical abilities and in broadening one's perspectives)	Students express high levels of satisfaction with the course content provided. This content is meticulously crafted to align with the university's approved syllabus, ensuring a comprehensive and structured learning experience for students. The syllabus followed by the university is developed by esteemed subject matter experts in the country. These experts bring a wealth of knowledge and experience to the table, ensuring that the syllabus meets the highest academic standards. The syllabus creation process involves in-depth research, analysis, and alignment with the university's educational objectives. Once the syllabus is drafted, it undergoes a rigorous approval process to guarantee its quality and relevance. Various quality assurance mechanisms are put in place to assess the syllabus from different perspectives. This meticulous approach ensures that the course content meets the academic requirements and provides students with a well- rounded education. Feedback from students regarding the course content is a crucial aspect of the university's continuous improvement process. Specific feedback is collected and discussed in departmental meetings to identify areas of improvement. This feedback is then channeled to college-level committees, such as the Academic Supervisory Committee and Internal Quality Assurance Committee, for further review and deliberation. Based on the recommendations and feedback received, adjustments to the syllabus are proposed to enhance the learning experience. These recommendations are



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> communicated to the respective university department for consideration and implementation. The goal is to ensure that the course content remains relevant, engaging, and upto-date with the latest advancements in various fields of study. The university maintains mechanisms for ongoing syllabus revisions to incorporate the latest developments in different subjects. This proactive approach ensures that students are exposed to cutting-edge information and trends in their chosen fields. Faculty members are actively encouraged to participate in the review and revision process at the university level, fostering a culture of continuous improvement and academic excellence.

Prof. (Dr.) Masroor Ahmad Beg (Professor-Principal)